

Schools Forum Agenda

Tuesday 27 June 2023 at 2.00 pm

This meeting will be held remotely. If you'd like to observe the meeting please contact: <u>David.Abbott@lbhf.gov.uk</u>

| <u>ltem</u> | | <u>Pages</u> |
|-------------|--|--------------|
| 1. | APOLOGIES FOR ABSENCE | |
| 2. | MINUTES OF THE PREVIOUS MEETING To agree the minutes of the previous meeting as a correct record. | 2 - 6 |
| 3. | Q1 UPDATE - HIGH NEEDS BLOCK 2023/24 This report provides an update on the High Needs Block programmes of work and performance against the Department for Education Safety Valve Agreement at Q1. | 7 - 16 |

4. ANY OTHER BUSINESS

Agenda Item 2

London Borough of Hammersmith & Fulham

Schools Forum Minutes

Tuesday 14 March 2023

PRESENT

| Voting members | Non-voting members |
|--|---|
| Schools Members Claire Fletcher (St Paul's CE Primary) Sam Naismith (Flora Gardens Primary) Kathleen Williams (Holy Cross Primary) Michele Barrett (Randolph Beresford and Vanessa Nursery) | Observers Jacqueline Munroe Freddie Adu (Queensmill) Steven Lewis |
| Academies Members Gary Kynaston (Hammersmith Academy) | |
| Non-Schools Members Jane Gleasure (Little People, Early Years PVI) | |

Officers

Jacqui McShannon (Strategic Director of Children's Services) Peter Haylock (Director of Education and SEND) Tony Burton (Head of Finance for Children's Services and Education) Caroline Baxter (Finance Manager) Phil Tomsett (Head of Early Years) Daryle Mathurin (Strategic Lead - Education, Assets and Operations) Satwinder Saraon (Strategic Lead for Education, Early Years and Transformation) Valerie Irolla (Principal Accountant) Ozioma Onwochei (Principal Accountant) David Abbott (Head of Governance)

At the start of the meeting the Chair spoke about the tragic death of Tim Scott from Fulham Cross. He asked that any messages of condolence be sent to Sally Brooks at Fulham Cross Academy Trust.

1. <u>APOLOGIES FOR ABSENCE</u>

Apologies for absence were received from Daniel Upfield.

Minutes are subject to confirmation at the next meeting as a correct record of the proceedings and any amendments arising will be recorded in the minutes of that subsequent meeting.

Apologies for lateness were received from Clare Fletcher (who entered the meeting at 2.30pm).

2. <u>MINUTES OF THE LAST MEETING</u>

The minutes of the previous meeting were agreed as an accurate record.

3. SCHOOLS BLOCK BUDGET 2023-24 - UPDATE

Tony Burton (Head of Finance for Children's Services and Education) presented the report that covered the confirmed funding allocations for individual schools' budget shares for the April 2023 to March 2024 period.

Members asked if reserves were factored in to falling rolls applications. Tony Burton confirmed they were as part of the process agreed by the Forum.

Members asked if officers knew how many schools were planning to apply for falling rolls funding. Tony Burton said only two schools had put forward proposals. A sub-group would meet and look in details at the requests – taking level of reserves, sustainability, and compliance with the funding regulations into consideration. The Chair agreed the principles of the approach were appropriate and asked for volunteers for the sub-group. Kathleen Williams, Sam Naismith, and Claire Fletcher volunteered. Tony Burton said he would contact members outside of meeting.

ACTION: Tony Burton

4. FINAL EARLY YEARS BUDGET 2023-24

Tony Burton (Head of Finance for Children's Services and Education) presented the report which updated members on the final proposed allocation of Early Years Block funding for 2023/24, based on the January 2022 census numbers and following consultation with the sector in February.

RESOLVED

- 1. Schools Forum to agree final 2023/24 Early Year budget including:
 - an increase to the 3 and 4 year old offer base rate from £6.39 to £6.48 and proposed hourly rates for deprivation detailed above.
 - Deprivation rates held at 2022/23 levels
 - Additional Quality Supplement to ensure Primary Schools continue to benefit from the funding provided in 2022/23 to meet exceptional teachers pay and pension inflation
 - Special Educational Needs Inclusion fund budget at 2022/23 expenditure levels plus 5%
 - Maintain the help and support for families in need at 2022/23 levels

Minutes are subject to confirmation at the next meeting as a correct record of the proceedings and any amendments arising will be recorded in the minutes of that subsequent meeting.

- 2. Schools Forum to agree final Early Years Central Services Budget for 2022/23 as detailed above in Table 5 totalling £0.650m.
- 3. Schools Forum are asked to note the increase in the disadvantaged two year old funding which will be passed to providers in full.

5. HIGH NEEDS BLOCK FUNDING 2023-24 - SPECIAL PROVISION

Caroline Baxter (Finance Manager) presented the report that covered the final High Needs Block allocation for the financial year 2023/24 and changes to the Dedicated Schools Grant conditions prescribed by the Education and Skills Funding Agency in relation to the High Needs Block.

The Chair said it would be useful to get an update from special schools on their understanding of the funding agreement at the next meeting.

ACTION: Caroline Baxter

RESOLVED

The Forum noted the report.

6. HIGH NEEDS BLOCK 2022-23

Peter Haylock (Director of Education and SEND) presented the report which provided an update on the High Needs Block programmes of work and performance against the Department for Education safety valve agreement at Q3. He spoke about the challenges for the High Needs Block, the safety valve agreement, and the work required to ensure the yearly goals were met and the final savings were delivered. He also spoke about the robust local offer in the borough and the success of early intervention work, which officers were looking to expand further.

The Chair said it would be useful to see the savings plan in a risk register format. He also asked to see the impact of the SEND sufficiency review.

ACTION: Peter Haylock

Members raised the gap between funding and cost for SEND children in mainstream provision. Members said this was one of the biggest factors in budget management and was a major risk factor for the high Needs Block. Peter Haylock said officers were aware of the issue and would look at a banding system after the SEND sufficiency data was available.

The Chair said it would be useful for schools to see a three-year timeline with the different steps (SEND sufficiency review, banding etc).

ACTION: Peter Haylock

RESOLVED

Minutes are subject to confirmation at the next meeting as a correct record of the proceedings and any amendments arising will be recorded in the minutes of that subsequent meeting.

Schools Forum noted the current position of the High Needs Block and forthcoming transformation programmes.

7. DEDICATED SCHOOLS GRANT MONITORING QUARTER 3 2022-23

Tony Burton (Head of Finance for Children's Services and Education) presented the report that covered the 2021/22 quarter 3 budget monitoring position for the Dedicated Schools Grant.

Regarding the contingency funding for schools In financial difficulty, members asked if any other schools could come forward for it given the surplus. Tony Burton said officers had asked schools to come forward ahead of the budget deadline. There could be more, but those were likely to come through in the next financial year.

Members raised the issue of some schools losing money to the pot and others benefitting. Tony Burton said the money was ringfenced and had to be transparently reported. Once the outturn for the current financial year was known, it would be reported back to Schools Forum with proposals for the balance. He expected it to be repaid in proportion to the amount paid in, as it had been in previous years.

The Chair asked officers to update the report template to make the executive summary and any decisions required clear to readers.

ACTION: David Abbott

RESOLVED

Schools Forum approved the de-delegated allocations for payment, subject to virtual review and approval of a subgroup of the Schools Forum.

8. LBHF PROPOSED AMENDMENTS TO THE FINANCIAL SCHEME

Tony Burton (Head of Finance for Children's Services and Education) presented the report that requested approved for an amendment to The Scheme for Financing Schools with respect to the deadline regarding the submission of the detailed breakdown of the planned use of the school's budget share.

The Chair supported the proposal and agreed that it was good practice. He recommended that officers got buy-in from primary school headteachers and business managers. Tony Burton said officers would engage widely.

RESOLVED

That Schools Forum:

1. Reviewed and approved the updated Scheme to be consulted on with all maintained schools (in line with provision 1.4 of the policy).

Minutes are subject to confirmation at the next meeting as a correct record of the proceedings and any amendments arising will be recorded in the minutes of that subsequent meeting.

2. Agreed to the scheme being placed on the agenda for the next Schools Forum meeting so that consultation responses can be reviewed ahead of the final policy being approved and implemented from 2023-24.

9. DRAFT WORK PROGRAMME

The Chair requested the following items be added to the work programme:

- Feedback from special schools on their funding
- Communications to key groups and questions back from primary, early years, and secondary schools
- Upskilling schools

ACTION: Tony Burton / Peter Haylock

10. ANY OTHER BUSINESS

The Chair thanked Tony Burton and the finance team for their work, noting that the quality of data and information continued to improve year on year.

Meeting started: 2.00 pm Meeting ended: 3.30 pm

Chair

Contact officer: David Abbott Governance and Scrutiny E-mail: david.abbott@lbhf.gov.uk

Minutes are subject to confirmation at the next meeting as a correct record of the proceedings and any amendments arising will be recorded in the minutes of that subsequent meeting.



London Borough of Hammersmith & Fulham

SCHOOLS FORUM

June 2023

Q1 Update: High Needs Block 2023/24

Open

Classification - For Scrutiny Review & Comment

Key Decision: No

Wards Affected: (All Wards): All

Accountable Director: Jacqui McShannon, Strategic Director of Children's Services

Report Authors:

Peter Haylock – Operational Director of Education and SEND Joe Gunning - Programme Lead, Children's Commissioning

Purpose of the report

This report provides an update on the High Needs Block programmes of work and performance against the Department for Education Safety Valve Agreement at Q1.

Recommendations:

1. Schools Forum to note the current position and progress of the transformation programme across the High Needs Block (HNB).

HIGH LEVEL FORECAST

| | 21/22 Final Outturn | 22/23 Final Outturn | 23/24 | 24/25 | 25/26 |
|---|------------------------|------------------------|-------------|-------------|-------------|
| HNB allocation | 29,082,078 | 32,992,213 | 36,714,054 | 37,815,476 | 38,855,355 |
| Block Transfer | (528,000) | 0 | 0 | 0 | 0 |
| HNB Expenditure before savings | 33,767,970 | 38,285,884 | 41,153,539 | 42,861,909 | 44,465,815 |
| Investment | 166,250 | 486,410 | 2,625,621 | 2,902,020 | 3,288,136 |
| Total savings (Schedule A) | (599,772) | (1,319,465) | (1,809,485) | (1,919,001) | (2,040,045) |
| HNB after savings | 32,806,448 | 37,452,829 | 41,969,675 | 43,844,928 | 45,713,906 |
| Sub total - Deficit / (Surplus) | 3,724,370 | 4,460,616 | 5,255,621 | 6,029,452 | 6,858,551 |
| | | | | | |
| Variance from original safety valve agreement to mitigate | 3,292,177 | 4,804,126 | 4,874,575 | 7,084,325 | 8,914,012 |
| Further savings to mitigate movement (Schedule B) | (4,027,674) | (4,532,000) | (5,657,051) | (6,284,972) | (6,961,984) |
| Additional Efficiency Target (Schedule C) | 0 | 0 | 0 | 0 | 0 |
| | | | | | |
| Variance from original safety valve after all mitigations | (735,497) | 272,126 | (782,476) | 799,354 | 1,952,028 |
| Total deficit / (surplus) after all mitigations | (303,304) | (71,384) | (401,430) | (255,520) | (103,433) |
| | | | | | |
| Safety Valve Payment | 4,555,600 | 7,000,000 | 1,500,000 | 1,500,000 | 0 |
| Retained Deficit | 11,820,076 | 4,748,692 | 2,847,262 | 1,091,742 | 988,309 |

Not delivered / undeliverable

| Workstream: | Early Intervention and development of robust Local Offer |
|--|---|
| Safety Valve @ | |
| Review of Ordinari | ly Available Guidance and Profile of Need |
| key stakeholders, ho | the Ordinarily Available provision was coproduced with families and owever, following the implementation of several new early intervention vas a need to ensure the guidance reflected the current landscape and |
| provision that should provisions should be Early LA m | able Provision and Profile of Need sets out the description of the d be ordinarily available for pupils in education settings in H&F. These e made within the existing structures of funding for: Years education settings aintained schools, academies, and free schools ges of further education |
| educational provisio provides everyone c | d examples in the document define ordinarily or normally available n for pupils and students who have SEND. Setting this out formally oncerned with a shared understanding and set of expectations about d be made for most children and young people with SEND. |
| guidance and provid that may be required | is a key document that works alongside the Ordinarily Available les a profiling tool with a general indication of the level of provision d through universal, targeted and specialist provision: this aligns to our to meeting needs in H&F. |
| public consultation v | and profile of need were developed by several professionals and vas launched in February to gather the contributions from children and nts and carers and practitioners who work with children and young |
| engagement. This ir providers and Speci on the consultation | ws were held with key stakeholders during the consultation to promote acluded sessions with parent/carers, school partners, early years al Education Needs Coordinators (SENCO's). Information was shared <i>v</i> ia Parentsactive, SchoolZone, the Integrated Care Board, Health hildren's Services staff newsletter. |
| Officers are currently Cabinet sign off in J | y progressing the final version through internal Governance due for une. |
| Recruitment General Fun the local area new role of L schools and | off of final versions. to Local Area SENDCo role to support implementation. This is a new d role supporting schools to meet a higher level of need and harness a SEND economy to make better use of the resources in schools. The ocal Area SENDCo will support SEN Support planning and advice for will also lead on SENDCo and school leadership SEND development. ongoing workforce development programme. |

| Workstream: | SLCN Early | y Interventio | on Offer | | | | | | |
|---|-----------------|---------------|-----------------|-----------------------|-----------------|----------------|--|--|--|
| Safety | 21/22 | 21/22 | 22/23 | 22/23 | 23/24 | 23/24 | | | |
| Valve | Target | Delivered | Target | Delivered | Target | Q1 | | | |
| valve | £47,073 | £0 | £139,297 | £137,644 | £237,285 | £237,285 | | | |
| Progress update: | | | | | | | | | |
| Continued roll out of the Joint Communication Team offer. | | | | | | | | | |
| | arch 2023, 60 | | | | | | | | |
| | underway to | | | | | | | | |
| | g mapping w | | ettings may b | be accessing | other SLCN | services to | | | |
| | meeting nee | | | | | | | | |
| | g staff trainir | | | nd assessme | ent, 85 childro | en have | | | |
| | sessed using | | | al tura incina ana ta | | ation of the a | | | |
| | are subsequ | ientiy engagi | ng in targete | a trainings to | support me | eting the | | | |
| | d needs. | iono from the | first stimes on | , a a h a a l ta h a | | ad the air | | | |
| | early indicat | | | | | | | | |
| | ositive move | | | | | | | | |
| | language, ai | | | | acioss key | | | | |
| | of the total EF | | | CN is the pri | mary need (' | 22%) has | | | |
| | d static betw | | | | | | | | |
| | indication of | | | | | lonstrating | | | |
| | of growth of | | | | | (8%) was | | | |
| | ow the avera | | | | | | | | |
| | ce in line with | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| Key next steps | : | | | | | | | | |
| Continue | ed roll out of | universal tra | inings and ta | rgeted interv | entions. | | | | |
| Progress | s targeted co | mms progra | mme to supp | ort parent/ca | arer understa | nding of | | | |
| the JCT | | | | | | | | | |
| Ongoing | g impact/data | review. | | | | | | | |

| Workstream: | SLCN Spec | cial School | Offer | | | | | |
|---|-----------|-------------|----------|-----------|----------|----------|--|--|
| Cofety | 21/22 | 21/22 | 22/23 | 22/23 | 23/24 | 23/24 | | |
| Safety 🧭 | Target | Delivered | Target | Delivered | Target | Q1 | | |
| Valve | £250,000 | £64,072 | £250,000 | £184,000 | £250,000 | £250,000 | | |
| Progress update: Contract variation finalised with the Integrated Care Board and health provider. Part year delivery of saving in 2022/23 of £163,164 with full year effect firm for 2023/24. | | | | | | | | |
| Key next steps: | | | | | | | | |

• No further actions – complete.

Workstream:Autism Education Trust (AET) Early Intervention OfferProgress update:

- Continued roll out of the Autism Education Trust programme Making Sense of Autism and Good Autism Practice modules - 34 sessions across Early Years and Schools.
- Targeted work with schools who had not previously engaged (3)
- Positive feedback via AET monitoring:
 - Really helpful course, it made us understand the words "Different Not Less, children and adults with autism look at world differently.
 - I think the training was excellent, it helped me become more empathetic towards individuals with autism and increased my knowledge.
 - This training was very useful and also inspiring with lots of ideas to do in the nursery with the SEN children.
 - I will make changes to my classroom.
 - I will be more considerate of hyper / hypo sensitivity. I would love to do more work in school around acceptance of Autism and help children to feel more confident and proud of the differences and strengths their Autism provides. Inspiring, practical and supportive training that helps to develop understanding of Autism with an emphasis on love and care.
 - The reasonable adjustments is the most useful tip for my setting it's worked very well with our children in nursery to help them calm down
 - The first thing I will change is the use of distressed behaviour to name the emotional distress children go through as opposed to meltdowns as it changes the way you address the situation
- The % of the total EHCP population where ASC is the primary need (44%) has remained static between January 2022 and January 2023 which is demonstrating an early indication of the positive early intervention approach.

Next steps:

- Continued roll out of the AET Making Sense of Autism module focus on Post 16 module during the summer term.
- Continued delivery of AET Good Autism Practice module.
- Delivery of INSPIRE Emotional Regulation EYFS & Primary training sessions.
- Delivery of INSPIRE Zone the home training for parents and caregivers.

| Workstream: | SEND Case Management, Reporting and Quality Assurance (QA) |
|-----------------|--|
| Safety Valve 6 | |
| Progress update | |

Case Management

- Finance module implemented within the EHC Service.
- Ongoing resolution of Finance module output queries between Service and Finance team to improve the quality of reporting.
- SEN case management system now fully implemented.

Reporting and Quality Assurance

- Business Intelligence have generated a quarterly performance report in relation to EHC Needs Assessments / EHC Plans activity.
- Ongoing implementation by BI of operational reporting suite.
- Session held with Business Intelligence to scope out the integration of Finance data and modelling in the workplan to support improving the data quality and automation of processes.

- External EHCP audit report undertaken to evaluate the quality of a sample of EHCP's. Draft report produced and shared with Education Department Leadership Team for review, to agree recommendations and share learning.
- Implementation of a multi-agency Education Health and Care Plan Quality Assurance Framework to systematically monitor and evaluate the quality of our EHC needs assessment, planning and review processes and use this learning to improve outcomes for children and young people with special educational needs, as well as improve families' experiences of our health, social care and education services. First audit completed and moderated in March 2023 QA panel.

Key next steps:

Reporting and Quality Assurance

- Review the findings of the half-termly audit of EHCPs, agree recommendations and share learning.
- Circulate selected cases for next audit.
- Review the findings of the external audit of EHCPs, agree recommendations and share learning via the next SEND Delivery Group
- Further develop and enhance the EHC performance dashboard.

| Workstream: | Panels, needs assessments and new plans |
|--------------------------------|---|
| Progress update: | |
| | |
| Current performan | ce on needs assessments and new plans |
| Our timelin | ess of issuing plans within 20 weeks has significantly improved since |
| | |
| | 22 our performance was 82.1% compared to 2021 London average of |
| 59.9% and | England 63.9%. Our performance year to date is 86.7%. |
| | |
| Next steps: | |
| We are cur | rently progressing work to integrate our SEND Support offer through a |
| | door for SEND Services. Business Analysts are currently undertaking |
| Single nori | and the services. Dusiness Analysis are currently undertaking |

single front door for SEND Services. Business Analysts are currently undertaking scoping work and determining system requirements to inform the timeline for implementation and next steps.

| Workstream: | Annual Reviews | | | | | | |
|---|---|--|--|--|--|--|--|
| Annual Review progress update: | | | | | | | |
| SEN case ma | anagement annual review workflow fully embedded. | | | | | | |
| Draft Annual in performan | review dashboard is now live. This will be used to drive improvements ce. | | | | | | |
| Annual review guidance for education settings and professionals currently being produced. | | | | | | | |
| Preparing for Adult | thood targeted actions progress update: | | | | | | |
| Strategic • Shared Corp | orate ownership around transition. Fortnightly task and finish group | | | | | | |

- established with senior officers across Children's Services and Adults Social Care to progress agreed actions.
- Transitions lead appointed in Adult Social Care.
- Programme management capacity.

 Working with ASC to articulate resources required to secure tangible transitions pathways.

Casework

- There were 30 cases identified for transition by July 2022 and 28 case identified for transition pending annual review and an identified transition pathway. This resulted in 58 YP cases in total.
- Out of the 30 cases identified for transition, 22 EHC Plans have transitioned. The remaining 8 cases require ongoing casework with the view to transition by the end of this academic year (if appropriate). This aspect of casework will be supported and monitored by Team Leaders.
- <u>Transition pending pathway:</u> In regard to these cases transition pathways were identified as follows:
 - Employment/ work based opportunities
 - Social care provision
 - CHC provision
 - Higher Education (University/Level 4 and above)
- Out of the 28 cases where transition into another service or opportunity was identified, 7 EHC Plans have transitioned. The remaining 21 cases require ongoing joint casework services and monitoring by Team Leaders during supervision. They will also be discussed at the ongoing monthly transition tracking meetings.
- In total, out of the 58 identified cases 29 EHC Plans have transitioned, 29 have casework ongoing.

Key next steps:

- Implement the annual review dashboard.
- Finalise the annual review guidance for education settings and professionals.

| Workstream: | Alternative | Alternative Provision Reduction of Place Commissioning | | | | | | |
|------------------|-------------|--|----------|-----------|----------|----------|--|--|
| Cofoty C | 21/22 | 21/22 | 22/23 | 22/23 | 23/24 | 23/24 | | |
| Safety @ | Target | Delivered | Target | Delivered | Target | Q1 | | |
| Valve | 0 | 0 | £128,456 | £128,456 | £225,000 | £225,000 | | |
| Progress update: | | | | | | | | |

Saving firm. No further actions required.

| Workstream | : Alternative | Alternative Provision Funding Recoupment | | | | | | |
|---|---------------|--|---------|-----------|---------|---------|--|--|
| Cofoty | 21/22 | 21/22 | 22/23 | 22/23 | 23/24 | 23/24 | | |
| Safety @ | Target | Delivered | Target | Delivered | Target | Q1 | | |
| valve | £43,750 | £53,000 | £75,000 | £68,793 | £75,000 | £75,000 | | |
| Progress update: | | | | | | | | |
| Saving firm - no further action required. | | | | | | | | |

| Workstrea | m: | Alternative Provision – Short Term Intervention | | | | | | |
|--|----|---|-----------|----------|-----------|----------|----------|--|
| Safety of | | 21/22 | 21/22 | 22/23 | 22/23 | 23/24 | 23/24 | |
| | Ø | Target | Delivered | Target | Delivered | Target | Q1 | |
| Valve | | £141,167 | £52,500 | £242,000 | £192,000 | £242,000 | £242,000 | |
| Progress update: | | | | | | | | |
| Saving firm. No further action required. | | | | | | | | |

• Full saving target will be achieved in 2023/24.

| Workstream: | Outreach Services | | | | | |
|-------------|-------------------|-----------|--------|-----------|----------|----------|
| Safety | 21/22 | 21/22 | 22/23 | 22/23 | 23/24 | 23/24 |
| | Target | Delivered | Target | Delivered | Target | Q1 |
| Valve | - | - | - | - | £145,883 | £145,883 |

Progress update:

• Meeting held with Outreach provider to agree scope of graduated model and subsequent design and financial costing information required for further discussion.

Key next steps:

• Follow up review meeting scheduled for post Easter ahead of sharing proposals with school network.

| Workstream: | SEN Sufficiency and High Needs Capital Allocation | | | | | | |
|-----------------|---|-----------|----------|-----------|----------|----------|--|
| Safety Valve | 21/22 | 21/22 | 22/23 | 22/23 | 23/24 | 23/24 | |
| | Target | Delivered | Target | Delivered | Target | Q1 | |
| valve | £50,000 | £0 | £150,000 | £0 | £150,000 | £150,000 | |

Progress update:

- The saving has been mitigated in full via the diversion of one-off Section 106 funding modelled in Section B of the forecast.
- The SEND Sufficiency Review sets out Hammersmith and Fulham's local area approach to ensure sufficient provision for children and young people with special educational needs and disabilities in the borough, as well as the wider regional area in the context of what is ordinarily available.
- The review sets out a series of recommendations to ensure that there is sufficiency of placements to meet needs over the medium to long term in the borough in the context of what is ordinarily available in schools. The review commits to promoting inclusion, and excellent outcomes for children with SEND and those who need additional support to achieve their full potential.
- The SEND Sufficiency Review was undertaken jointly with our partners across the local area. A Reference Group was established with representation across H&F Council, the Integrated Care Board and school partners to share knowledge and expertise, support developing key lines of enquiry with the commissioned provider undertaking the review and to review and test assumptions.
- A series of thematic discussions were held during the Summer 2022 which included representation from across the Council, the Integrated Care Board, Health providers and parents and carer forum members (ParentsActive) to understand the current challenges of provision, consider future projections and potential solutions to challenges and scope recommendations for provision in line with H&F's inclusion agenda and the direction of travel in relation to the Governments SEND Review Green Paper.
- Draft versions of these documents were shared with our SEND Delivery Group which includes representation from schools, children centres, health providers, our Parent/Carer forum and representatives from across the Local Authority and Integrated Care Board prior to public consultation.
- Public consultation ran from the 20 February 2023 to 24 March 2023.
- A series of roadshows were held with key stakeholders during the consultation to promote engagement. This included sessions with parent/carers, school partners, early years providers and Special Education Needs Coordinators (SENCO's).

Information was shared on the consultation via Parentsactive, SchoolZone, the Integrated Care Board, Health providers and the Children's Services staff newsletter.

- Officers have reviewed the consultation feedback which was generally positive. Where amendments were required these have been made and are summarised in the We asked, You Said, We Did document below.
- Officers are currently progressing the final version through internal Governance due for Cabinet sign off in June.

Special School Organisation and SEND Capital plan

 A special school organisation and SEND capital plans are currently being developed to deliver the recommendations detailed in the SEND Sufficiency Review. Both are expected to complete internal governance in early summer.

Next steps:

- Cabinet sign off of final versions.
- Business planning meetings with Special Schools
- SLAs agreed with Special Schools and Units
- Progress Special School Org Plan through Cabinet governance

| Workstream: Medical Needs Guidance / Interim Tuition | | | | | | | |
|--|-----------------|--------------------|-----------------|--------------------|-----------------|-------------|--|
| Safety Valve | 21/22 Target | 21/22 Delivered | 22/23 Target | 22/23 Delivered | 23/24 Target | 23/24 Q1 | |
| | £165,000 | £215,000 | £165,000 | £165,000 | £165,000 | £165,000 | |
| Progress Update: | | | | | | | |

- Significant work has been put in across the Local Area in coproducing the H&F Medical Needs Guidance. The guidance draws on national policy and legislation to develop a local approach to multi-agency working. It provides guidance on processes schools and partners should follow, key roles and responsibilities, and training and other resources available to support schools in meeting the individual needs of pupils with medical conditions in Hammersmith & Fulham.
- The document details the Local Authorities role in supporting children and young people who are unable to attend school for 15 days or more due to their medical needs and sets out the notification pathway including the support available where provision is over and above the notional SEN funding the school ordinarily receives.

Next steps:

• The final version is progressing through internal governance and will then be implemented across the local area by the Medical Needs Coordinator in conjunction with colleagues across School Effectiveness, Admissions/Attendance and EHC Planning.

| Workstream: | Schools Block to High Needs Block Transfer | | | | | | |
|---|--|-----------|--------|-----------|--------|----------|--|
| Safety Valve © | 21/22 | 21/22 | 22/23 | 22/23 | 23/24 | 23/24 | |
| | Target | Delivered | Target | Delivered | Target | Q1 | |
| | £528,000 | £528,000 | £0 | £556,000 | £0 | £556,000 | |
| Progress Update: | | | | | | | |
| Transfer and disapplication approved. No further action required. | | | | | | | |